



## **Environmental and Corporate Social Responsibility Statement**

**Compass Hotels Ltd, owners of the Best Western Manor House Hotel in Alsager, Stoke on Trent, is committed to reducing energy consumption, recycling, adopting environmentally friendly practices and supporting local organisations.**

The following initiatives have been undertaken:

### Corporate Social Responsibility Initiatives:

- A guest towel and bed linen usage policy is in place to reduce linen, water and chemical consumption – a guest notification to this effect appears in all bedrooms;
- Computers and computer monitors are switched off and not left in standby mode when not in use;
- Televisions are switched off by our staff and not left in standby mode when not in use – a guest notification to this effect appears in all rooms;
- Utility energy levels are reduced wherever possible through switching off lights, use of thermostatic controls on radiators, efficient use of gas for cooking;
- All boilers in each hotel are serviced annually to ensure they are in good working order;
- Where air conditioning is provided, this is generally a new / recent installation (2005 - 2007) and so benefits from energy efficient units;
- Many lighting units already use energy efficient lamps. Others are replaced with energy efficient lamps on an ongoing basis;
- Heating is reduced to minimum levels throughout the hotels between midnight and 6.00am;
- We comply with environmental legislation at this hotel and our sister properties;
- The swimming pool is kept at between 82 and 87 degrees;
- New refrigeration / cooking equipment, when purchased, will comply with the most up to date environmental standards;
- Refrigeration equipment at each hotel is maintained annually to ensure it is functioning at the optimum level;
- Chemicals used in our cleaning processes are fully bio-degradable.

### Recycling:

- Waste cooking oil is recycled;
- Glass recycling takes place here and throughout the group;
- Fluorescent tubes are recycled throughout the group;
- Cardboard recycling takes place here and at Head Office;
- Paper recycling takes place here and at Head Office;
- Toner cartridge recycling takes place here and throughout the group;
- Waste paper is reused for scrap wherever possible;
- When refurbishing areas of the hotel, we will make available unwanted furniture to local organisations;
- When changing computers, old machines will be offered to registered parties who can uplift, clean and recycle them;
- As further recycling options become available, where feasible, we will embrace them.

### Purchasing:

- We purchase fresh produce from local suppliers and where possible, use local suppliers for other goods. Where supplies travel greater distances to reach us, we order in bulk and so reduce the number of deliveries required.

### New projects:

- When looking at new projects within this hotel and our sister properties, we will consider ways of implementing best practice for energy reducing measures;
- We will shortly encourage our guest to recycle newspapers, glass and plastic bottles by placing these items in designated bins in public areas.